

PLANS APPROVED BY:

DATE

\_\_\_\_\_

AFTER APPROVAL PERMIT ISSUED BY:

DATE

\_\_\_\_\_

PERMIT APPLICATION

**Section 1 GENERAL PROVISIONS (APPLICANT TO READ AND SIGN)**

1. No work may start until permit is issued.
2. This permit may be revoked if any false statements are made herein.
3. If revoked, all work must cease until permit is re-issued.
4. The permit will expire if no work is commenced within one year of issuance.
5. Applicant is hereby informed that other permits may be required to fulfill local, state, and federal regulatory requirements.
6. Applicant hereby gives consent to the Local Administrator or his/her representative to make reasonable inspections to verify compliance.

I, the applicant, certify that all statements herein and in attachments to this application, are true and accurate.

x

Date:

\_\_\_\_\_

**Section 2 PROPOSED DEVELOPMENT (TO BE COMPLETED BY APPLICANT)**

Name of Property Owner:

\_\_\_\_\_

911/Physical Address of Proposed property:

\_\_\_\_\_

Phone Number: \_\_\_\_\_ Cell #: \_\_\_\_\_

Contractor: \_\_\_\_\_ Contractor License # & Ex. Date: \_\_\_\_\_

Engineer: \_\_\_\_\_ Architect: \_\_\_\_\_

Project Location

To avoid delay in processing the application, please provide enough information to easily identify the project location. Provide the street address, lot number or legal description (attach). A survey of the property attached to the application with proposed structures and setbacks is desired and can be required when deemed necessary by the Building Official.

Zone: \_\_\_\_\_ Residential: \_\_\_\_\_ Commercial: \_\_\_\_\_

Description of Work

\_\_\_\_\_ New    \_\_\_\_\_ Addition    \_\_\_\_\_ Alteration    \_\_\_\_\_ Remodel    \_\_\_\_\_ Replace

Type

\_\_\_\_\_ Structure    \_\_\_\_\_ Electric    \_\_\_\_\_ Plumbing    \_\_\_\_\_ Gas    \_\_\_\_\_ HVAC    \_\_\_\_\_ Fence

\_\_\_\_\_ Sign    \_\_\_\_\_ Storm Shelter    \_\_\_\_\_ Accessory Structure (less than 500ft.)

Residential/Commercial Structures Permit

Estimated value of project: \$\_\_\_\_\_

New Structure: \_\_\_\_\_ Attached: \_\_\_\_\_ Detached: \_\_\_\_\_ Manufactured Home \_\_\_\_\_

\_\_\_\_\_ Electric    \_\_\_\_\_ Plumbing    \_\_\_\_\_ HVAC (#of units)    \_\_\_\_\_ Gas

\_\_\_\_\_ Sq. Feet Heat and Cooled    \_\_\_\_\_ Sq. Feet of Garage/Warehouse

\_\_\_\_\_ Sq. Feet of Porch    \_\_\_\_\_ Sq. Feet of Accessory Building

## VERIFICATION OF OWNERSHIP

I, \_\_\_\_\_ certify by my signature that I am the owner of the property described below.

\_\_\_\_\_

Signature of property owner

Date

I, \_\_\_\_\_ certify by my signature below, that I hereby Authorize \_\_\_\_\_ to act as my agent regarding the \_\_\_\_\_ of the below described property.

\_\_\_\_\_

Signature of property owner

Date

Property described as:

\_\_\_\_\_

After completing this section, Applicant should submit form to Building Official for review.

Section 3 BUILDING PERMIT REVIEW (TO BE COMPLETED BY BUILDING OFFICIAL)

\_\_\_\_ HEALTH DEPARTMENT APPROVAL—PLUMBING (COMMERICAL PROJECTS)  
(APPROVAL MUST BE ATTACHED TO THIS APPLICATION)

\_\_\_\_ Setbacks from structure to property line correct for Use Zone.

Front \_\_\_\_\_ Rear \_\_\_\_\_ Side \_\_\_\_\_

\_\_\_\_ Minimum lot area requirements correct for Use Zone and proposed structure.

Lot square feet \_\_\_\_\_

\_\_\_\_ Minimum lot width at building line correct for Use Zone and proposed structure.

Lot width \_\_\_\_\_ Lot depth \_\_\_\_\_

\_\_\_\_ Parking layout

\_\_\_\_ Façade (COMMERICAL PROJECTS)

BUILDING PERMIT APPROVED BY: \_\_\_\_\_ DATE \_\_\_\_\_

Application taken by: \_\_\_\_\_

Permit Price Worksheet

New Construction \$50 min charge (up to 500 sq. ft.)

Additional footage per sq. foot: \$0.03 for electrical  
\$0.03 for plumbing  
\$0.03 for construction  
\$0.01 for HVAC  
\$0.10 total

	<u>Residential</u>	<u>Commercial</u>
<u>Electrical Permit</u>	<u>\$40.00</u>	<u>\$60.00</u>
<u>Gas</u>	<u>\$40.00</u>	<u>\$60.00</u>
<u>Plumbing</u>	<u>\$40.00</u>	<u>\$60.00</u>
<u>Footing and Framing</u>	<u>\$40.00</u>	<u>\$100.00</u>
<u>HVAC</u>	<u>\$40</u>	<u>\$80.00 first unit + \$20 for each add unit</u>
<u>HVAC Alterations</u>		<u>\$60.00</u>
<u>Re-inspection</u>	<u>\$20.00</u>	<u>\$20.00</u>
<u>Commercial Sur-charge</u>		<u>\$0.50/\$1000 (1000.00 max)</u>
<u>Accessory Structure (under 500ft)</u>	<u>\$30.00</u>	<u>\$30.00</u>
<u>Storm Shelters</u>	<u>\$25.00</u>	<u>\$25.00</u>

Remodel Permit \$30.00 min charge (up to \$30,000) + \$1.00/\$1000 additional cost

Sign Permit \$15.00 min charge (up to 60sq. ft.) + \$0.25 each additional ft.